

## 1 European and Middle East Environmental Policy

We recognized the traditional business imperative of delivering value to shareholders is merging with a 21st century notion of delivering value to a broad set of stakeholders.

We are committed by means of a programme of continuous improvement to minimise the impacts of our own operations, solutions, products and services that we provide to our customers on the environment.

- delivering community value and environmental value and in delivering economic value, whilst fulfilling the promise of Worklife™.

In particular Office Depot in Europe and the Middle East will:

- Implement a long-term environmental strategy to integrate environmental thinking and acting in our organization
- Further encourage our global policy to Buy Green, Be Green, Sell Green and Tell Green
- Manage our environmental responsibilities including full compliance with local and regional regulations as applicable.
- Exercise environmental product stewardship in conjunction with our stakeholders
- Establishing and maintaining management systems [ISO14001] to address various dimensions of our environmental policy, to assess and manage our environmental impacts, to set objectives and targets, to initiate programs and to monitor and review progress

- Developing new businesses and services using the environment as a key driver when fulfilling and supporting customer and end-users needs

- Commit to prevent air, water and soil pollution, improving resource productivity, reducing waste and emissions due to where ever practical within our business operation

- Establishing an effective communication with stakeholders, inside and outside the company, based on trust and transparency leading to a healthy interface with the society

- Implement a long-term environmental strategy to integrate environmental thinking and acting in their organization supported by an environmental policy

- Use life cycle techniques as a means for determining significant environmental aspects and act as basis for actively communicating and continuously improving the environmental performance of their processes, products and services

- Meet or exceed environmental responsibilities including full compliance with local and regional regulations as applicable

- Adopt a proactive approach to the supply chain in order to ensure environmental control of our products and processes

- Use Design for Environment to introduce environmentally improved processes, products and services while focusing in the design stage already on energy consumption, material content, material declaration, resources chain of custody, packaging, end-of-life treatment, marking of plastics, batteries and packaging

- Do have an environmental improvement program in place

- Provide all applicable, relevant and useful information on their product or services in accordance with Office Depot's requirements

Our environmental policy can be obtained from our company websites. ([www.officedepot.eu/greeneroffice](http://www.officedepot.eu/greeneroffice))



**Marcel Jacobs**  
**Sr. Mgr Environment, Quality & Social Compliance Europe**